



Employment Opportunity

NAT-18-17

**Store Manager (Full Time)
NATEX Convenience Plus Store**

Posted on: May 2, 2019

Under the direction of the Senior Customer Relationship Manager, NATEX, the Store Manager operates within a diverse and unique retail environment, plans, directs, supervises, coordinates and manages the outlet. He/she maximizes sales while controlling payroll and other expenses, reviews stock situations regularly relative to sales and Gross Profit and takes appropriate action. He/she ensures that the overall visual aspect of the store creates a favourable customer impression and identifies, plans, and coordinates employee training to meet outlets needs.

Qualifications:

- Bachelor's degree in business administration, commerce, economics, or in a related field, and some years of experience in managing a retail store;
OR
- College diploma or certificate in business administration, commerce, economics, or in a related field, and several years of experience in managing a retail store.
OR
- An acceptable combination of education, training, and/or experience will also be considered.

Open to:

All eligible employees

Language Requirements:

English essential, German an asset

Knowledge Requirements

- Of the principles of business management, practices and theories
 - Of trends and development in marketing and promotion of retail products and/or services
 - Of budget management
 - Of personnel management
 - Of loss prevention
 - Of health and safety practices
- Of Point of Sale systems and sales analysis

Experience Requirements

- In cost-benefit analysis
- In analysing financial reports
- In personnel administration
- In budget administration
- In managing inventory
- In implementing advertising programs and promotions
- In using Point of Sale systems and generating / analysing report(s)

Closing Date: May 17, 2019

All candidates are to submit their resume to the HR manager at building 74 no later than the closing date.